

SECRET

AGENDA  
Senior Staff Meeting  
18 November 1963

- ✓ 1. Introduction of Carl Duckett, Chief, Foreign Missile and Space Activities Center General Carter
- ✓ 2. Recent White House Thinking and Policy Making of Interest to the Agency (5 minutes) Mr. Cooper
- 25X1 3. Political Atmosphere in [ ] with Special Reference to a Multilateral Force (10 minutes) 25X1 [ ] of ONE 25X1 (just back [ ]
4. Federal Employees Compensation Act (15 minutes) [ ] 25X1
- ✓ 5. Early Retirement and Other Congressional Activity of Interest to the Agency ✓ Mr. Houston or Mr. Warner
6. Status of the Decoration in Headquarters Building [ ] 25X1
- 25X1 7. [ ] to be New Agency Briefing Officer General Carter

↑ effective today; half-days until 2 Dec, when it will become full-time ]

SECRET

18 November 1963

DDCI

STAT

At 18 November Senior Staff meeting [after ☐ gives five minutes on what we are trying to do to improve the appearance of the building,] I suggest you speak quite strongly about the necessity that all employees help keep up the appearances of the building. DROPPED  
FROM  
AGENDA

- 1) Don't put out cigarettes except in provided repositories.
- 2) Don't litter.
- 3) If you spill coffee or food in the corridors, wipe it up.
- 4) Keep offices neat and uncluttered.
- 5) Keep snack bars and rest rooms clean.

You can mention that officials of other agencies have been critical of how our employees treat our building.

Don't befoul your own nest!

L.B.K.  
LBK

OFFICE OF THE DIRECTOR

✓ Lt. General Marshall S. Carter  
✓ Lyman B. Kirkpatrick  
✓ John Bross

✓ Paul Chretien  
✓ Walter Elder  
✓ Henry Knoche

✓ Lawrence Houston  
✓ John Earman  
✓ John Clarke

Deputy Director  
Executive Director-Comptroller  
Deputy for National Intelligence  
Programs Evaluation  
Assistant to the Director  
Assistant to the Director  
Assistant to the Director  
Assistant to the Director  
Assistant to the Director  
Cable Secretariat

General Counsel  
Inspector General  
Director of Budget Programs and  
Manpower

DEPUTY DIRECTORATE FOR PLANS

✓ Richard Helms  
✓ Thomas Karamessines  
✓ James Angleton  
✓ Cord Meyer

Deputy Director/Plans  
Assistant Deputy Director/Plans  
Chief, Counter Intelligence Staff  
Chief, Covert Action Staff

✓ Bronson Tweedy  
✓ William Colby  
✓ James Critchfield  
✓ David Murphy

Chief, Eastern Europe Division  
Chief, Far East Division  
Chief, Near East Division  
Chief, Soviet Russia Division

✓ J. Caldwell King  
✓ G. Tracy Barnes

Chief, Western Hemisphere Division

✓ Desmond FitzGerald

Chief, Special Affairs Staff

**DEPUTY DIRECTORATE FOR INTELLIGENCE**

✓ Ray Cline	Deputy Director/Intelligence
✓ Chester Cooper	Assistant Deputy Director for Policy Support
✓ Paul Borel	Assistant Deputy Director for Management
25X1 [redacted]	Assistant Director/National Estimates
✓ Sherman Kent	Assistant Director/Current Intelligence
✓ R. J. Smith	Assistant Director/Operations
✓ Joseph Larocque	Assistant Director/Research and Reports
✓ Otto Guthe	Assistant Director/Basic Intelligence
25X1 [redacted]	Acting Assistant Director/Central Reference
✓ Arthur Lundahl	Director/NPIC
25X1 [redacted]	Chief, Research Staff
James J. Hitchcock	Chief, Collection Guidance Staff

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**DEPUTY DIRECTORATE FOR SCIENCE AND TECHNOLOGY**

✓ Albert Wheelon	Deputy Director/Science and Technology
Colonel Edward Giller	Assistant Deputy Director/Science and Technology
✓ John Blake	Executive Officer
✓ Huntington Sheldon	Special Assistant to the Deputy Director/ Science and Technology
George Miller	Assistant Director/ELINT
25X1 [redacted]	Assistant Director/Research and Development
Colonel Jack Ledford	Assistant Director/Special Activities
✓ Donald F. Chamberlain	Assistant Director/Scientific Intelligence
✓ Joseph Becker	Assistant Director/Computer Services
Carl Duckett	Assistant Director/Foreign Missile and Space Analysis Center
25X1 [redacted]	Chief, COMOR Staff

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**DEPUTY DIRECTORATE FOR SUPPORT**

Colonel Lawrence K. White  
H. Gates Lloyd



Emmett Echols  
Matthew Baird  
Robert Bannerman



James Garrison  
Robert Fuchs  
Dr. John Tietjen

Deputy Director/Support  
Assistant Deputy Director/Support  
Executive Officer  
Special Support Assistant  
Director of Personnel  
Director of Training  
Director of Security  
Director of Communications  
Director of Logistics  
Director of Finance  
Chief, Medical Staff

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19 November 1963

MEMORANDUM FOR THE RECORD

SUBJECT: Senior Staff Meeting, 18 November 1963

1. See Attachment A for list of those present

2. See Attachment B for the agenda.

3. General Carter introduced Carl Duckett as Chief of the Foreign Missile and Space Analysis Center.

25X1 4. Mr. Cooper then mentioned that the National Policy Papers (previously called Strategic Studies Program) are now receiving the backing of the White House, and their preparation is going on with vigor. Papers on [ ] are in the works. General Carter mentioned that he had not previously been satisfied with Agency procedures for coordinating these papers within the Agency for DCI approval before final approval at the State or White House level. General Carter instructed Ray Cline to take on the responsibility of coordinating these papers within the Agency.

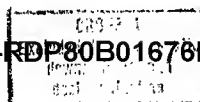
25X1 5. The DDCI introduced [ ]

25X1 6. After introducing [ ] General Carter had to leave the meeting in order to see the Director. Ray Cline took over.

25X1 8. Colonel White introduced [ ] by saying that the case of a recent Agency officer injured in South Vietnam prompted a

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comparison between the benefits under the Federal Employees Compensation Act and those received by the military. [ ] explained the history and provisions of the Act and then ran down the main benefits provided under it.

25X1

9. Mr. Echols mentioned that the UGF goal had been exceeded by \$2000 with 300 cards yet to be tallied. He mentioned the PSAS Drive at Headquarters had brought in an all-time high but that the Field contribution had not yet been received.

10. Mr. Echols also mentioned that only one nomination for the Arthur F. Fleming Award had been received. This is given to men under 40 years of age for specific accomplishments.



25X1

OAD/rkg

Distribution:

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1 - OAD Chrono